

Allowances for Subsistence and Mileage

Overnight Accommodation and breakfast

	Maximum Reimbursement
Rate per night	£125

Other Meals

Meals	Maximum Reimbursement
Breakfast**	£8
Lunch**	£10
Dinner*	£30

**The University does not have a fixed daily subsistence rate but have set a maximum limit of £35 per day, to cover breakfast, lunch and dinner.

Mileage allowances for use of the claimant's own vehicle

Type of Vehicle	Rate per mile
Motor Car	45p
Motor Cycle	24p
Bicycle	20p
Official Passenger	5p