This template has been designed to provide information for the Academic Partnerships Development Group, Collaborative Provision Committee and any other relevant committees to make an informed decision on whether a proposal relating to the extension of an existing partnership should proceed to full due diligence and approval.

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| **1. Partner (and campus of delivery)** |
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| **2. Name of programme** |
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| **3. Details of proposal** |
| Is the proposal a franchise of an existing UWE programme where there are no changes to the programme title, content or mode of delivery? Yes/No  If “yes” please indicate the programme title/s  If “no” please give details of the nature of the proposal, including any required changes to existing programme title/s, programme structure or delivery and indicate if any new modules are required. Please also include a rationale as to why these changes are necessary.  Please specify the mode(s) of delivery.  Please indicate any available interim awards.  Please indicate whether the programmes are already being delivered at another partner or in another context (e.g. Degree Apprenticeships) and whether development of this proposal could potentially impact on them.  Please indicate the proposed first intake date for each programme.  Please indicate the proposed intake points for each programme.    Please provide the name and title of the Link Tutor for the proposed programme |

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| **4. History of the relationship** |
| *To be filled in with input from the Institutional Partnership Lead* |
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| Has partner recruited to target in the past? |
| Have there been any issues or concerns around quality, administration or staffing? |

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| **5. Finance and Legal** |
| Have any changes been made to the following since due diligence was originally undertaken? |
| If so, please give details of the changes. |

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| **6. Rationale:** |
| Please provide a rationale for the proposal.  Points to consider include;   * Strategic fit * Opportunities for growth * Benefits to UWE and the partner * Any competitor institutions * Suitability of programme title * Who the programme/s will be aimed at and what the current and future market may be. Why is this market viable? * Any added value/opportunities the proposal may present to UWE students and staff (e.g. exchange opportunities, staff development, joint student projects) |

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| **7. Accreditation:** |
| If the programme currently has Professional Statutory Regulatory Body (PSRB) accreditation or it is intended to apply for such accreditation, please indicate the PSRBs in question, below (if there is no PSRB involvement, just put ‘N/A’). If you want to provide further information/clarification regarding the PSRB involvement, please also type that in below: |

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| **8. Outline Business case** |
| **Use the table below to outline the projected student numbers discussed with the proposed partner, anticipated fee per student and the anticipated turnover (over five years):**     |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | | What are the projected student numbers? |  |  |  |  |  | | What is the anticipated fee per student? | **£** |  |  |  |  | | What is the anticipated turnover and over what period? | **£** |  |  |  |  |   **Any further comments/details regarding the business case:** |

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| **9. Faculty resource** |
| Please describe how the development and ongoing support for the proposal will be resourced within the department. Will additional resource be required eg labs, IT equipment, library resources, physical space etc?: |

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| **10. Recruitment and Marketing** |
| **For UK partners only** - please give precise details of how recruitment will be managed; will it be done by UWE or the partner? If the partner manages recruitment, will they create the UCAS code or will this still be done by UWE? |
| Does the programme require a UWE web entry?  Yes  No  If you have answered ‘Yes’, please specify the entry requirements here: |

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| **11. Additional information / clarification:** |
| Please use this space to type in any further information that you think will clarify your proposal (when appropriate): |

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| **12. Risk assessment** |
| **Proposing faculty:**  Based on the [risk criteria](http://www2.uwe.ac.uk/services/Marketing/about-us/cas/Partner-Risk-Criteria.pdf) please state whether you believe this extension proposal to be;  -Low risk  -Medium risk  -High risk  With any supporting comments. |
| Partnership Lead comments: |
| Academic Partnership Development Team comments: |

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| **13. Author sign-off:** |
| **Author of proposal:**  Name:   |  | | --- | |  |   Date: Click here to enter a date. |

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| **14. Approval to proceed to committee scrutiny:** | |
| **Executive Dean sign-off** | |
| Comments: | |
| Name: | Date: |